



STARFLEET Medical Corps

Office of the Surgeon General

February 20, 2015

Subject: HYPOSPRAY: Statement of Purpose, Instructions to contributors, and volunteers who help with this effort

This document describes HYPOSPRAY: The newsletter for the Medical Corps of STARFLEET, International.

Statement of Purpose

Summarizing health science and public health facts and issues for members of the STARFLEET Medical Corps

Purpose:

The purpose of the STARFLEET Medical Corps blog, HYPOSPRAY, is to post health science facts and information along with short communications of interest to members of the STARFLEET Medical Corps. With so much health science information available, the challenge for volunteers of this section of STARFLEET, International, is to easily and quickly access good quality facts and issue summaries that can be used in health prevention, community health education, home safety, and related community service activities in the various regions of STARFLEET, International, around the world. Where possible, we incorporate something of the "Star Trek" universe in our work. New issues of HYPOSPRAY are published six times a year.

Mission:

HYPOSPRAY is dedicated to the dissemination of health science facts, information and short communications that will aid members of the STARFLEET Medical Corps to work with others to develop and promote health prevention, community health education, home safety, and related community service activities throughout the FLEET. Where possible, we incorporate something of the "Star Trek" universe in our work.

Information and instructions to authors:

Updates to this blog will be posted six times a year:

YYYY, No. 1 (January and February)

YYYY, No. 2 (March and April)

YYYY, No. 3 (May and June)

YYYY, No. 4 (July and August)

YYYY, No. 5 (September and October)

YYYY, No. 6 (November and December)

Each issue of HYPOSPRAY will be "posted" around the third weekend of the first month of each issue. Potential submissions should be submitted at least by the first-day of the month prior to an issue.

Instructions to contributors

1. We are looking for at least two, short pieces for each issue--one piece on a global health issue (by STARFLEET Medical Corps leadership) and another piece on a regional, health topic of potential interest (from STARFLEET Medical Corps ASG or any CMO in the Fleet).
2. A written piece is about 500- to 700-words in length, sometimes longer, sometimes shorter.
3. A piece should condense and/or re-package health science information in a way that can be easily used by others in the STARFLEET Medical Corps.
4. Citations:
 - a. When summarizing publically available, government material, please make a note of this by including the link and the following statement at the end of this piece: This summary used information available in the public sector.
 - b. Where using online news reports (from AP, UPI, VOA, BBC, Reuters, etc.), please mention the news report in your summary. (limit: two sources)
 - c. Please use the Chicago-style or MLA-style when citing the source.
5. Please make sure your piece has been proof-read, at least, twice. This helps...
6. Please include your name, academic degrees, club title in STARFLEET Medical Corps, and Region, on each submission.
7. The title of the piece should be informative.
8. If accepted, a member from the editorial team will notify you within 5-days following receipt of piece.

9. Submissions should be a MS-Word document, in 12-point courier font, with as little extra formatting as possible, as this makes it easier to "post." Keep it simple.

Public health volunteers who help with HYPOSPRAY

Editorial Team:

Executive Editor

Role: With concurrence of SG Office, selects editors. Final decision on behalf of SG. Third review for readability and quality of references/citations. Return to Content Editors, if needed.

Dr. Douglas Reagan, PhD, EMT-P
BDR, STARFLEET International
Senior Advisor/Administration

Managing/Layout Editor

Role: Second review for readability. Prepare for posting. Post material at direction of Executive Editor.

Amanda Barrow, SFMD (Managing/Layout Editor, Acting)
LCDR, STARFLEET International
ASG/R20

Content Editors

Role: Initial review, confirm citations/references, and minor editing. Return to author for major re-work and detailed editing. Recommend action to Managing/Layout Editor and Executive Editor.

Ross Manuel, SFMD/ED
LCDR, STARFLEET International
ASG/R11

Anthony Dowling
CAPT, STARFLEET International
Special Advisor/Administration

Additional #1
Rank
Role

Additional #2
Rank
Role

Additional #3

Rank

Role

(N.B. We are looking for three additional content editors [Managing/Layout Editor from Content Editors]. If interested, please contact BDR Reagan and submit STARFLEET Medical CV and writing sample. We need good writers who would, also, make good editors.)

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